

TWGHs Lui Yun Choy Memorial College
January Letter to Parents (F.4-F.6)

21st December 2023

Dear Parents,

This is to inform you of the arrangements of the school affairs, as well as an update on some of our school activities in January. The following is the summary of the school circulars concerned:

Events for Whole School:

- Special Schedule in January and February (School Circular No.204 (23-24))
- School Holidays from December to January (School Circular No.205 (23-24))
- Lost and Found (School Circular No.206 (23-24))
- Purchase of Calculator for F.1 to F.6 Students (School Circular No.207 (23-24))

Events for Particular Forms:

- Refund of "eClass x PPS" Account for F.6 Students (School Circular No.209 (23-24))
- Classes Arrangement for F.6 during the First Term Examination (School Circular No.210 (23-24))
- F.6 Second Mock Examination (School Circular No.211 (23-24))

You can also find this information on our school website at <http://www.lycmc.edu.hk>. If you have any comments or opinions on our school policies, please feel free to contact our staff at the general office at 27060743 or complete the reply slip and return it to the class teachers concerned. Suggestions are most welcome.

With Best Regards,

Lai

Mr. Lai Wai Kong
(The Principal)





Class: _____ Class number: _____
_____ - _____ - 20

Reply-slip of the January Parents' Letter

Part I (Compulsory)

Dear Mr. Lai,

I acknowledge the details of the January school circulars.

Yours sincerely,

_____ (Signature of Parent/Guardian)

_____ (Name of Parent/Guardian)

_____ (Name of Student)

— End of Part I—

Part II (Optional)

Class: _____ Class number: _____
_____ - _____ - 20

I would like to offer the following suggestions for the January school circulars:

Yours sincerely,

_____ (Signature of Parent/Guardian)

_____ (Name of Parent/Guardian)

_____ (Name of Student)

— End of Part II—

School's Follow-Up (To be filled in and submitted to Ms. Leung of the general office by the class teacher.)

_____ 20

the opinion has been reflected to the department concerned and a reply has been made to the parent.

the opinion has been referred to the department concerned _____ for follow up.

_____ (Name of Class Teacher) _____ (Endorsed by the Vice-principal)

_____ (Signature of the Class Teacher) _____ (Endorsed by the Principal)

_____ (Name & signature of follow up teacher)

Please ✓ the appropriate boxes.

Class teacher has to submit a simple report (including date, time and contact person) and submit to Ms. Carmen Leung for record.

Events for Whole School:

● **Special Schedule in January and February (School Circular No. 204 (23-24))**

Date	Event
25 th December, 2023 (Monday) to 2 nd January, 2024 (Tuesday)	Christmas and New Year Holiday Please refer to School Circular No.205 (23-24) for details.
3 rd January, 2024 (Wednesday) to 16 th January, 2024 (Tuesday)	F.1 to F.5 First Term Examination Please refer to December Letter to Parents School Circular No.185 (23-24) for details.
17 th January, 2024 (Wednesday)	Staff Development Day (Whole Day) Students are not required to return to school on that day and should have revision at home.
22 th January, 2024 (Monday)	F.5 Biology Learning Camp
29 th January, 2024 (Monday) to 26 th February, 2024 (Monday)	F.6 Second Mock Examination Please refer to School Circular No.211 (23-24) for details.

For enquiries, please contact our Vice-principal, Mr. Tsui Ka Wai.

● **School Holidays from December to January (School Circular No.205 (23-24))**

The Christmas and New Year school holiday is from 25th December, 2023 (Monday) to 2nd January, 2024 (Tuesday). Students are not required to return to school and should make use of their free time to prepare for the First Term Examination.

For enquiries, please contact our Vice-principal, Mr. Tsui Ka Wai.

● **Lost and Found (School Circular No.206 (23-24))**

The property lost and found in the school has been high every year. Items, such as sweaters, PE trousers and jackets are always found around the school.

Do contact the staff at General Office and identify or retrieve lost property on or before **19th January, 2024** or unrecognized items will be disposed of due to storage of space and hygiene issues.

For enquiries, please contact our teacher, Ms. Lau King Tak.

● **Purchase of calculator for F.1 to F.6 Students (School Circular No.207 (23-24))**

Every F.1 to F.6 student needs a standard calculator for Mathematics lessons and public examinations. For the sake of parents, the school has arranged group purchase of the HKDSE-approved calculators for students at a discounted price. The details are as follows:

Brand: CASIO

Model: Fx-50FH II

Price: \$239 (This price is only available for purchasing in school on the designated dates)

Date: 23rd January, 2024

Time: 1:00 – 2:15 p.m.

Venue: Lobby outside the School Hall

Students need to bring along HK\$239 and go to the school hall for purchasing the designated model of calculator at the above timeslot. Students may also buy the calculator themselves. For enquiry, please contact our teacher, Mr. Yu Chun Tung.

Events for Particular Forms:

- **Refund of "eClass x PPS" Account for F.6 Students (School Circular No.209 (23-24))**

Since our school do not intend to collect fees through PPS in the coming months within this school year, parents can donate the remaining balance of student's account to the Parent-Teacher Association or get it back by cheque. Parents are required to choose your preference when signing the circular in eClass. If you choose to take the cheque, please also provide the name of payee.

For enquiries, please contact our Vice-principal, Mr. Ng Hon Kai

- **Classes Arrangement for F.6 during the First Term Examination (School Circular No.210 (23-24))**

All F.6 students should attend classes as usual during the F.1 to F.5 First Term Examination period. For enquiries, please contact our Vice-principal, Mr. Tsui Ka Wai.

- **F.6 Second Mock Examination (School Circular No.211 (23-24))**

The F.6 Mock Examination II will be held from 29th January to 2nd February and 19th February to 26th February 2024. Please refer to the attachment for details. Students may go home after the exam. For students without any exam on that day, they should not go to school. In case the school is cancelled due to severe weather conditions, the exams(s) scheduled on that day will be cancelled and postponed to a later date while other exams that followed will proceed as scheduled. **The result of this exam will be submitted through JUPAS.** For enquiry, please contact our teacher, Ms. Cheng Yuen Ming.

2023-2024 F6 Second Mock Examination

F6	29 th Jan (Mon)	30 th Jan (Tue)	31 st Jan (Wed)	1 st Feb (Thu)	2 nd Feb (Fri)	19 th Feb (Mon)	20 th Feb (Tue)	21 st Feb (Wed)	22 nd Feb (Thu)	23 rd Feb (Fri)	26 th Feb (Mon)
Subject	Chinese Language (Paper 1)	English Language (Paper 1)	Mathematics (Paper 1)	Citizenship and Social Development	English Language (Paper 3)	Economics (Paper 1)	Chemistry (Paper 1)	Biology (Paper 1)	Physics (Paper 1)	Information and Communication Technology (Paper 1)	English (Paper 4)
Time	8:30-10:00	8:30-10:00	8:30-10:45	8:30-10:30	8:30-10:30	8:30-9:30 Geography (Paper 1) 8:30-11:15 History (Paper 1) 8:30-10:15 M2 8:30-11:00	8:30-11:00	8:30-11:00 Business, Accounting & Financial Studies (Paper 1). 8:30-9:45 Chinese History (Paper 1) 08:30-10:45 Visual Arts 08:30-12:30	8:30-11:00	8:30-10:30 Tourism & Hospitality Studies (Paper 1) 8:30-10:00 Chinese Literature (Paper 1) 08:30-10:30	9:00-12:00
Subject	Chinese Language (Paper 2)	English Language (Paper 2)	Mathematics (Paper 2)			Economics (Paper 2)	Chemistry (Paper 2)	Biology (Paper 2)	Physics (Paper 2)	Information and Communication Technology (Paper 2)	
Time	10:30-12:45	10:30-12:30	11:15-12:30			10:00-12:30 Geography (Paper 2) 11:45-13:00 History (Paper 2) 10:45-12:15	11:30-12:30	11:30-12:30 Business, Accounting and Financial Studies (Paper 2) 10:15-12:30 Chinese History (Paper 2) 11:15-12:35	11:30-12:30	11:00-12:30 Tourism & Hospitality (Paper 2) 10:30-11:45 Chinese Literature (Paper 2) 11:00-13:00	

The exams are held at the Student Resource Center on the 7th floor.