TWGHs Lui Yun Choy Memorial College
November Letter to Parents(F.1-F.3)

28th October 2026

Dear Parents,

This is to inform you of the arrangements of the school affairs, as well as an update on some of our school activities in November. The following is the summary of the school circulars concerned:

Events for Whole School:

- Special Schedule in November (School Circular No.118 (26-27))
- Class Photo Taking (School Circular No.119 (26-27))
- LYC Information Day and Mock Interviews for Primary Students (School Circular No.120 (26-27))
- Switching of School Uniform (School Circular No.121 (26-27))

You can also find this information on our school website at http://www.lycmc.edu.hk. If you have any comments or opinions on our school policies, please feel free to contact our staff at general office at 27060743 or complete the reply slip and return to the class teachers concerned. Suggestions are most welcome.

With Best Regards,

TUNG WAH GROUP OF HOSPITALS 東華三院 LUI YUN CHOY MEMORIAL COLLEGE 呂潤財念中學

Mr. Lai Wai Kong
(The Principal)

Class: ____ Class number: ____

____ - ____ - 2026

Reply-slip of the November Parents' Letter

Part I (Compulsory)

Dear Mr. Lai,

I acknowledge the details of the November school circulars.

Yours sincerely,

_____ (Signature of Parent/Guardian)

_____ (Name of Parent/Guardian)

_____ (Name of Student)

—End of Part I—

Part II (Optional)

Class: ____ Class number: ____

____ - ____ - 2026

I would like to offer the following suggestions on the November school circulars:

_____

_____

Yours sincerely,

_____ (Signature of Parent/Guardian)

_____ (Name of Parent/Guardian)

_____ (Name of Student)

—End of Part II—

School's Follow Up (To be filled in and submitted to Ms. Leung of the general office by the class teacher.)

___ _____ 2026

☐ the opinion has been reflected to the department concerned and a reply has been made to the parent.

☐ the opinion has been referred to the department concerned _____ for follow up.

_____ (Name of Class Teacher) ☐ _____(Endorsed by the Vice Principal)

_____ (Signature of the Class Teacher) ☐ _____(Endorsed by the Principal)

_____ (Name & signature of follow-up teacher)

Please ✓ the appropriate boxes.

Class teacher has to submit a simple report (including date, time and contact person) and submit to Ms. Carmen Leung for record.

Events for Whole School:

- **Special Schedule in November (School Circular No. 118 (26-27))**

Date	Event
9th November, 2026 (Monday) to 13th November, 2026 (Friday)	**F.1 to F.5 First Term Uniform Test** Please refer to School Circular No.87 (26-27) in October Letter to Parents for details.
14th November, 2026 (Saturday)	**F.6 Parents Day** Please refer to School Circular No.122 (26-27) for details.
24th November, 2026 (Tuesday)	**LYC Experience Day** P.6 students from TWGHs Wong Yee Jar Jat Memorial Primary School will visit our school. Our students will have lessons as usual.
28th November, 2026 (Saturday)	**LYC Information Day for Primary Students** Please refer to School Circular No.120 (26-27) for details.

For enquiries, please contact our Vice-principal, Mr. Tsui Ka Wai.

- **Class Photo Taking (School Circular No. 119 (26-27))**

Class photos will be taken on 2nd December 2026 (Wednesday). Every student should wear winter school uniform to school. If students have P.E. lessons on that day, they should bring their school sportswear for the lessons.

For enquiries, please contact our teacher, Mr. Lo Wing Hong.

- **LYC Information Day and Mock Interviews for Primary Students 2026-27 (School Circular No. 120 (26-27))**

LYC Information Day and other activities on this year are now open for registration. Parents and students who are interested may register at http://www.lycmc.edu.hk/ for online enrollment on or before 2nd November, 2026.

Activity:	LYC Information Day and Workshops on Interview Skills
Rundown:	a. Form One Admission Talk for parents b. Mock Interview for students c. Campus Tour for students
Target Audiences:	Primary School's Parents (School Information Talk) Primary Four to Six Students (Mock Interviews)
Date:	28th November, 2026 (Saturday)
Time:	First round: 1:30 p.m. - 2:30 p.m. Second round: 3:00 p.m. - 4:00 p.m.
Venue:	LYC School Hall
Deadlines:	2nd November, 2026
Remarks:	All participants will be decided by lottery, successful participants will be notified via WhatsApp on 20th November, 2026. Please arrive at hall 15 minutes early for seating arrangements.

For enquiries, please contact our teacher, Ms. Tang Sau Chun.

- **Switching of School Uniform (School Circular No. 121 (26-27))**

With effect from 25th November 2026 (Wednesday), students must wear winter school uniform to school. During the transitional period from 16th November 2026 (Monday) to 24th November 2026 (Tuesday), students can wear either summer or winter school uniform. Information of the winter school uniform is displayed on the notice board outside the General Office. Parents are particularly reminded of the standard for boys' trousers. For details, please refer to page 6 of the student handbook.

The uniform check will be conducted on 25th November 2026. All students must be dressed in winter uniform when coming to school. If students have P.E. lessons that day, they should bring their school sportswear for the lessons.

For enquiries, please contact our teacher, Mr. Lee Chun Ming.