TWGHs Lui Yun Choy Memorial College
October Letter to Parents(F.4-F6)

26th September 2025

Dear Parents,

This is to inform you of the arrangements of the school affairs, as well as an update on some of our school activities in October. The following is the summary of the school circulars concerned:

Payment for School Activities:

- Pay list for October 2025-2026 (Payment Circular No.19 (25-26))
- Parents Teachers Association and Subscription Fees of the Chinese Magazine (Payment Circular No.20 (25-26))
- Purchase of Chinese Exercises (Payment Circular No.21 (25-26))
- Purchase of English Booklet and Writing Folder (Payment Circular No.34 (25-26))

Events for Whole Schools:

- Special Schedule in October and November (School Circular No.71 (25-26))
- Annual General Meeting of Parents-Teachers Association and F.1 Parents Day (School Circular No.72 (25-26))
- Assembly Times of Clubs and Societies (School Circular No.73 (25-26))
- TWGHs Joint Secondary Schools Athletic Meet (School Circular No.74 (25-26))

Events for Particular Forms:

- F.1 to F.5 First Term Uniform Test (School Circular No.75 (25-26))

You can also find this information on our school website at http://www.lycmc.edu.hk. If you have any comments or opinions on our school policies, please feel free to contact our general office at 27060743 or complete the reply slip and return to the class teachers concerned. Suggestions are most welcome.

With Best Regards,

Lai

Mr. Lai Wai Kong
(The Principal)

TUNG WAH GROUP OF HOSPITALS 院三華東 學中念紀財潤呂 LUI YUN CHOY MEMORIAL COLLEGE

Class: ____ Class number: ____

____ - ____ - 2025

Reply-slip of the October Parents' Letter

Part I (Compulsory)

Dear Mr. Lai,

I acknowledge the details of the October school circular and agree to authorize the school to deduct the fees from student's account via the electronic payment system.

Yours sincerely,

_____ (Signature of Parent/Guardian)

_____ (Name of Parent/Guardian)

_____ (Name of Student)

—End of Part I—

Part II (Optional)

Class: ____ Class number: _____

____ - ____ - 2025

Dear Mr. Lai,

I would like to offer the following suggestions on the October school circulars:

_____

_____

Yours sincerely,

_____ (Signature of Parent/Guardian)

_____ (Name of Parent/Guardian)

_____ (Name of Student)

—End of Part II—

School's Follow-Up (To be filled in and submitted to Ms. Leung of the general office by the class teacher.)

___ _____ 2025

☐ the opinion has been reflected to the department concerned and a reply has been made to the parent.

☐ the opinion has been referred to the department concerned _____ for follow up.

_____ (Name of Class Teacher) ☐ _____(Endorsed by the Vice Principal)

_____ (Signature of the Class Teacher) ☐ _____(Endorsed by the Principal)

_____ (Name & signature of follow up teacher)

Please ✓ the appropriate boxes.

Class teacher has to submit a simple report (including date, time and contact person) and submit to Ms. Carmen Leung for record.

Payment for School Activities:

- **Pay list for October 2025-2026 (Payment Circular No.19 (25-26))**

  Pay list for October 2025-2026 includes Parents Teachers Association fee, subscription fees of the Chinese Magazine, purchase of Chinese Exercises for F.1-F.5 and purchase of English Booklet and Writing Folder for F.1-F.6.

  For details, please refer to Payment Circular No.19.

Form	*PTA fee	*Chinese Magazine	Chinese exercises	English Booklet and Writing Folder	Total	(Date of Payment)
F.1	$50	$12	$222	$9.39	**$293.39**	(10/10/2025)
F.2	$50	$12	$140	$9.94	**$211.94**	
F.3	$50	$12	$140	$9.36	**$211.36**	
F.4	$50	$12	$469	$12.31	**$543.31**	
F.5	$50	$12	$65	$10.83	**$137.83**	
F.6	$50	$12	--	$10.36	**$72.36**	

* If students have siblings studying in this school, only the youngest sibling needs to pay the fees.

Payment should be made by electronic payment system through PPS. Other payments are not accepted.

- **Parents Teachers Association and Subscription Fees of the Chinese Magazine (Payment Circular No.20 (25-26))**

All parents are members of the school's Parents-Teachers Association (PTA). The membership fee for PTA is $50. The subscription fee for the Chinese magazine is $12.

If students have siblings studying in this school, only the youngest sibling needs to pay the fees. The payment of the above fees, which is a total of HK$62, should be made by electronic payment system through PPS. For details, please refer to the Payment Circular No.19.

For enquiries about Parents Teachers Association, please contact our teacher, Ms. Yuen Wing Sum.

For enquiries about the Chinese Magazine, please contact our teacher, Ms. Luk Yin Wai.

- **Purchase of Chinese Exercises (Payment Circular No.21 (25-26))**

To strengthen the foundation of students' Chinese Language skills, F.1 to F.5 students are required to purchase the following supplementary exercise books and school-based materials.

級別	名稱	價錢	出版商	總數
中一	初中校本寫作手冊（用三年）	$82	星凱出版社	$222
	初中校本文言文閱讀理解	$70		
	初中校本白話文閱讀理解	$70		
中二	初中校本文言文閱讀理解	$70		$140
	初中校本白話文閱讀理解	$70		
中三	初中校本文言文閱讀理解	$70		$140
	初中校本白話文閱讀理解	$70		
中四	高中校本寫作手冊（用三年）	$83		$469
	高中校本閱讀理解（用三年）	$89		
	高中校本文化教材（用三年）	$88		
	高中中文實用寫作訓練(第二版)	$144	香港教育圖書	
	香港中學文憑考試透視實用文	$65	Joint Us	
中五	香港中學文憑考試透視實用文	$65	Joint Us	$65

It is mandatory for all F.1 to F.5 students to purchase the above supplementary exercise books. The payment should be made by electronic payment system through PPS. For details, please refer to the Payment Circular No.19.

For enquiries, please contact our teacher, Ms. Luk Yin Wai.

- **Purchase of English Booklet and Writing Folder (Payment Circular No.34 (25-26))**

To strengthen the foundation of students' English Language skills, F.1 to F.6 students are required to purchase the English Booklet and Writing Folder.

For enquiries, please contact our teacher, Ms. Miu Sze Ki.

Form	English Booklet	Writing Folder	Total
F.1	$5.79	$3.6	$9.39
F.2	$6.34	$3.6	$9.94
F.3	$5.76	$3.6	$9.36
F.4	$8.71	$3.6	$12.31
F.5	$7.23	$3.6	$10.83
F.6	$6.76	$3.6	$10.36

Events for Whole Schools:

- **Special Schedule in October and November (School Circular No.71 (25-26))**

Date	Event
19th September 2025 (Friday) to 10th October 2025 (Friday)	**F.6 1st Mock Examination** Classes have been suspended for two days (September 23rd and 24th) due to the typhoon. The Form 6 first mock examination will be rescheduled to October 9th (Thursday) and October 10th (Friday). Please refer to the School Circular No.423 (24-25) in July Letter to Parents for details.
1st October, 2025 (Wednesday)	**The National Day** Students are not required to return to school on that day and should do revision at home.
4th October, 2025 (Saturday)	**Annual General Meeting of Parents-Teachers Association (10:30am-12:30pm)** Please refer to School Circular No.72 (25-26) for details.
	Campus Tour organized by Sai Kung District School Heads Association (2:30pm-3:10pm) Students are not required to return to school on that day.
7th October, 2025 (Tuesday)	**The Day following the Mid-Autumn Festival** Students are not required to return to school on that day and should do revision at home.
13th October, 2025 (Monday)	**Annual Athletic Meet (Final)** Please refer to School Circular No.28 (25-26) in September Letter to Parents for details.
14th October, 2025 (Tuesday)	**School Holiday** Students are not required to return to school on that day.
21st October, 2025 (Tuesday) and 23rd October, 2025 (Thursday)	**TWGHs Joint Secondary Schools Athletic Meet** Please refer to School Circular No.74 (25-26) for details.
22nd October, 2025 (Wednesday)	**Teacher Development Day** Students are not required to return to school on that day.
24th October, 2025 (Friday)	**School Holiday** Students are not required to return to school on that day.
29th October, 2025 (Wednesday)	**Chung Yeung Festival** Students are not required to return to school on that day and should do revision at home.
3rd November, 2025 (Monday) to 7th November, 2025 (Friday)	**F.1 to F.5 First Term Uniform Test** Please refer to School Circular No.75 (25-26) for details.

For enquiry, please contact our Vice-principal, Mr. Tsui Ka Wai.

- **Annual General Meeting of Parents-Teachers Association and F.1 Parents' Day (School Circular No. 72 (25-26))**

The annual general meeting of the Parents-Teachers Association will be held on 4th October, 2025 (Saturday). All F.1 students and parents should attend the meeting. Students should arrive at school in tidy school uniform by 10:15 a.m. Parents other than F.1 are also welcome to join the above meeting.

To help parents understand F.1 students' performance in school, there will be F.1 group meeting after the annual general meeting. If students are to be absent because of special reasons, they are required to submit their application for leave to their class teachers prior to the day of leave.

The annual general meeting of the Parents-Teachers Association

Date : 4th October, 2025 (Saturday)
Time : 10:30 a.m. to 12:30 p.m. (Please arrive at the hall before 10:15 a.m.)
Target : F.1 to F.6 Parents
Content : Annual Report
Venue : School hall

For enquiry, please contact our teacher, Ms. Yuen Wing Sum.

- **Assembly Times of Clubs and Societies (School Circular No. 73 (25-26))**

The following are the assembly times of clubs and societies. Parents can refer to the assembly times of various activities. Some clubs and societies do not have fixed assembly times. If the activity times change, parents will be notified through a parent letter.

For enquiry, please contact the chief teacher of each society or our teacher, Mr. Cheung Ming Fai.

Society	Chief Teacher	Assembly Times of Clubs and Societies
English society	Ms. Miu Sze Ki	Irregular days (16:00 – 17:30)
Home Economics Society	Ms. Wong So Yee	Every other Day 7 Lunch (13:00 – 14:15)
Art Society	Ms. Chan Yun Yi	Every Friday (16:00 – 17:00)
Boys'Brigade	Mr. Fong Yuk Wah	Every Thursday (16:00 – 17:00)
Red Cross Cadets	Mr. Leung Yiu Hung	Irregular days (16:00 – 17:00)
Campus TV Station	Mr. Lo Wing Hong	Irregular morning
Student Librarians	Ms. Hui Suk Lan	After school every day (16:00 – 17:00)
Applied Science and Technology Club	Mr. Chan Chung Hin	Every Friday (16:00 – 17:30)
English Speech and Debating Club	Ms. Chan Sze Wan	Every Wednesday (16:00 – 17:00)
Chinese Debating Club	Ms. Ho Yui	Every Wednesday (16:00 – 17:30)
Tea Therapy Club	Ms. Law Oi Shan	Every Wednesday (16:00 – 17:00)
Whispering Tree	Ms. Law Oi Shan	Irregular days (16:00 – 17:00)
Folk Dance Club	Ms. Cheung Shuk Fong	Every Wednesday (16:00 - 18:00)
Chinese Drama Club	Ms. Law Oi Shan	Every Wednesday (16:00 – 17:30)
English Drama Club	Ms.Yang Hongyu	Every Thursday (16:00 - 17:30)
Chinese Orchestra	Mr. Hui Hong Kiu	Every Wednesday (16:00 - 18:00)
Orchestra	Mr. Mak Hok Kiu	Every Wednesday (16:00 - 18:00)
Choir	Ms. Lam Sum Yin	Every Friday (16:00 –17:30)
Pop Piano A、B		Every Monday (16:00 – 17:00 / 17:00-18:00)
Cello		Every Monday (16:00 – 17:00)
Dulcimer		Every Monday (16:00 – 17:00)

Society	Chief Teacher	Assembly Times of Clubs and Societies
Flute A、B	Ms. Lam Sum Yin	Every Monday (16:00 – 17:00 / 17:00-18:00)
Violin A、B		Every Monday (16:00 – 17:00 / 17:00-18:00)
Lute		Every Monday (16:00 - 17:00)
Classical guitar		Every Tuesday (16:00 – 17:00 / 17:00-18:00)
Pop guitar		Every Tuesday (16:00 – 17:00 / 17:00-18:00)
Clarinet		Every Friday (16:00 - 17:00)
Small flute AB		Every Friday (16:00 – 17:00 / 17:00-18:00)
Guzheng		Every Friday (16:00 - 17:00)
Saxophone		Every Friday (16:00 - 17:00)
Percussion		Every Friday (16:00 - 17:00)
erhu		Every Friday (16:00 - 17:00)
Athletic Team (Track event)	Ms. Shum Sin Ting	Every Tuesday、Thursday (16:00 - 18:00) Saturday (10:00-12:00)
Athletic Team (Jumping event)	Ms. Shum Sin Ting	Every Monday (16:00 - 18:00)
Athletic Team (Throwing event)	Mr. Wong Chi Hang	Every Friday (07:15 - 08:15)
Athletic Team (Hurdle event)	Mr. Yu Chun Tung	Every Monday (16:00 - 18:00)
Cross Country Team	Ms. Shum Sin Ting	Every Tuesday、Thursday (16:00 - 18:00)、Saturday morning
Badminton Team	Mr. Ma Chi Ho	Every Wednesday (16:00 - 18:00)
Male Basketball Team	Mr. Chan Chung Hin	Every Wednesday、Friday (16:00 - 18:00)
Male Volleyball Team	Mr. Lam Kim Fung	Every Monday、Thursday (16:00 - 18:00)
Female Volleyball Team	Mr. Cheung Ming Fai	Every Tuesday、Friday (16:00 - 18:00)
Rugby Team	Mr. Wong Siu Ki	Every Thursday (16:00 - 18:00)
Shuttlecock Team	Mr. Cheung Ming Fai	Every Tuesday (16:00 - 18:00)
Table Tennis Team	Mr. Cheuk Tak Ming	Every Wednesday (16:00 - 18:00)
Tennis Team	Ms. Cheung Hoi Yan	Every Tuesday、Thursday (16:00 - 18:00)

- **TWGHs Joint Secondary Schools Athletic Meet (School Circular No. 74 (25-26))**

TWGHs Joint Secondary Schools Athletic Meet will be held at the Siu Sai Wan Sports Ground on 21st October, 2025 (Tuesday) and 23rd October, 2025 (Thursday). As 21st October 2025 is the preliminaries and finals of some events, only athletes can attend the event. Other students will have a normal school day. The final will be held on 23rd October 2025. All Form 2, Form 3 and Form 4 students and students with duties are required to attend. The details are listed as follows:

	F2, F3 and F4 students and Students with duties
Roll-call Time	9:45 a.m.
Assembly Point	Siu Sai Wan Sports Ground
Dismissal Time	About 4:15 p.m.
Dismissal Place	Siu Sai Wan Sports Ground
Lunch Arrangement	Students are allowed to have lunch at the Sports Ground or nearby restaurants.
Type of Wear	All students should be in proper winter P.E. uniform.
Remarks	All students should bring along their student ID card.

The joint secondary schools athletic meet is a special function of our school. Students who are absent without good reasons will be treated as truants. Medical certificates should be submitted to school for sick leaves.

How to get to Siu Sai Wan Sports Ground:

1. Bus: NWFB No. 694, from Tiu Keng Leng MTR Station to Siu Sai Wan
https://www.nwstbus.com.hk/routes/routeinfo.aspx?intLangID=2&searchtype=1&routenumber=694&route=694&routetype=D&company=7&exactMatch=yes

2. Green minibus: 62 green minibus, MTR Heng Fa Chuen Station→Blue Bay Peninsula

Form 5 and 6 students are required to have normal lessons, 23rd October, 2025 will be Day 3. Form 1 students are not required to attend school, students are reminded to make good use of their time doing revision at home.

For enquiries, please contact our teachers, Mr. Lee Chun Ming (athletic meet).

Events for Particular Forms:

- **F.1 to F.5 First Term Uniform Test (School Circular No.75 (25-26))**

The First Term Test for Form 1 to Form 5 students will be held from 3rd to 7th November 2025. Please see the attached document for details. Students can go home and do revision after the test. No lesson will be held in the afternoon. Form 4 and Form 5 students who do not have any exam on the day should not come back to school. Those who do not have to sit the second session test can also go home after the first session. In case school has to be cancelled due to deteriorating weather conditions, the test(s) scheduled on that day will be cancelled and postponed to a later date while other tests that followed will be preceded as scheduled.

For enquiry, please contact our teacher, Miss Yan Lai Hung

Attachment

2025-2026 F.1 to F.5 First Term Test Timetable

Form 1	3rd November (Mon)	4th November (Tue)	5th November (Wed)	6th November (Thu)	7th November (Fri)
Subjects time	Putonghua 08:30 – 09:00	Chinese 08:30 – 09:30	Mathematics 08:30 – 09:30	English 08:30-09:30	Chinese History 08:30 – 09:00
Subject time	Integrated Science 09:30 – 10:15	Geography 10:00 – 10:30	History 10:00 - 10:30		

The tests on 3rd November (Mon) will be held at the Hall, the rest of the tests will be held in the classrooms.

Form 2	3rd November (Mon)	4th November (Tue)	5th November (Wed)	6th November (Thu)	7th November (Fri)
Subject time	Chinese 08:30 – 09:30	English 08:30 – 09:30	Chinese History 08:30 – 09:00	Integrated science 08:30 –09:15	Mathematics 08:30 – 09:30
Subject time	Geography 10:00– 10:30	History 10:00 - 10:30			

The tests will be held in the classrooms.

Form 3	3rd November (Mon)	4th November (Tue)	5th November (Wed)	6th November (Thu)	7th November (Fri)
Subject time	Mathematics 08:30 – 09:30	Integrated Science (Physics) 08:30 - 09:00	Chinese 08:30 – 09:30	English 08:30 – 09:30	Geography 08:30 - 09:00
Subject time	Chinese History 10:00 - 10:30	Integrated Science (Biology) 09:30 - 10:00	History 10:00 - 10:30	Life & Society (Economics) 10:00 – 10:30	Integrated Science (Chemistry) 09:30 - 10:00

The tests will be held in the classrooms.

Form 4	3rd November (Mon)	4th November (Tue)	5th November (Wed)	6th November (Thu)	7th November (Fri)
Subject (Venue) Time	Chinese (SRC) 08:30 – 09:30	Mathematics (SRC) 08:30 – 09:30	English (SRC) 08:30 – 09:30	Citizenship and Social Development (SRC) 08:30 – 09:15	Physics (SRC) 08:30 – 09:30
Subject (Venue) Time	Biology (Room 603) 10:00-11:00 Geography (Room 604) 10:00-11:00 Economics (Room 605) 10:00-11:00 History (Room 606) 10:00-11:00 M2 (Room 607) 10:00-11:00	Business, Accounting and Financial Studies (Room 604) 10:00-11:00 Chinese History (Room 605) 10:00-11:00 Visual Arts (Room 214) 10:00-12:00	Chinese Literature (Room 604) 10:00-11:00 Tourism and Hospitality (Room 605) 10:00-11:00 Information and Communication Technology (Room 606) 10:00-11:00	Chemistry (SRC) 09:45 - 10:45	

Form 5	3rd November (Mon)	4th November (Tue)	5th November (Wed)	6th November (Thu)	7th November (Fri)
subject Time	Chinese Literature (Room 102) 08:30 – 09:30	English (Hall) 08:30 – 09:30	Chinese (Hall) 08:30 – 09:30	Citizenship and Social Development (Hall) 08:30 – 09:15	Mathematics (Hall) 08:30 – 09:30
subject Time	Tourism and Hospitality (Room 105) 08:30 – 09:30 Information and Communication Technology (Room 305) 08:30 – 09:30	Physics (Hall) 10:00-11:00	Chemistry (Hall) 10:00 - 11:00	Biology (Room 603) 09:45 - 10:45 Geography (Room 604) 09:45 - 10:45 Economics (Room 605) 09:45 - 10:45 History (Room 606) 09:45 - 10:45 M2 (Room 607) 09:45 - 10:45	Business, Accounting and Financial Studies (Room 102) 10:00-11:00 Chinese History (Room 105) 10:00-11:00 Visual Arts (Room 214) 10:00-12:00