

TWGHs Lui Yun Choy Memorial College
February Letter to Parents (F.4-F.6)

16th January 2023

Dear Parents,

This is to inform you of the arrangements of the school affairs, as well as an update on some of our school activities in February. The following is the summary of the school circulars concerned:

Events for Whole Schools:

- Special Schedule in February (School Circular No.146 (22-23))
- Promotion Criteria (School Circular No.147 (22-23))
- Academic Enhancement Scheme for Elite Athletes (School Circular No.148 (22-23))

Events for Particular Forms:

- F.6 Post-examination Activities (School Circular No.151 (22-23))
- F.6 Graduation Ceremony (School Circular No.152 (22-23))
- Refund of "eClass x PPS" Account for F.6 Students (School Circular No.153 (22-23))

You can also find this information on our school website at <http://www.lycmc.edu.hk>. If you have any comments or opinions on our school policies, please feel free to contact our staff at the general office at 27060743 or complete the reply slip and return it to the class teachers concerned. Suggestions are most welcome.

With Best Regards,



Mr. Lai Wai Kong
(The Principal)





Class: _____ Class number: _____
_____ - _____ - 20

Reply-slip of the February Parents' Letter

Part I (Compulsory)

Dear Mr. Lai,

I acknowledge the details of the February school circulars.

Yours sincerely,

_____ (Signature of Parent/Guardian)
_____ (Name of Parent/Guardian)
_____ (Name of Student)

Reply-slip of Refund of "eClass x PPS" Account for F.6 Students

I would like to *donate the remaining balance of student's account to the Parent-Teacher Association / get it back by cheque, the name of payee: _____

*Please delete the inappropriate item.

— End of Part I —

Part II (Optional)

Class: _____ Class number: _____
_____ - _____ - 20

I would like to offer the following suggestions on the February school circulars:

Yours sincerely,

_____ (Signature of Parent/Guardian)
_____ (Name of Parent/Guardian)
_____ (Name of Student)

— End of Part II —

School's Follow Up (To be filled in and submitted to Ms. Leung of the general office by the class teacher.)

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- the opinion has been reflected to the department concerned and a reply has been made to the parent.
- the opinion has been referred to the department concerned _____ for follow up.
- _____ (Name of Class Teacher) _____ (Endorsed by the Vice-principal)
- _____ (Signature of the Class Teacher) _____ (Endorsed by the Principal)
- _____ (Name & signature of follow up teacher)

Please ✓ the appropriate boxes.

Class teacher has to submit a simple report (including date, time and contact person) and submit to Ms. Carmen Leung for record.

Events for Whole Schools:

● **Special Schedule in February (School Circular No.146 (22-23))**

Date	Event
17 th February, 2023 (Friday)	Staff Development Day (Whole Day) Students are not required to return to school on that day and should have revision at home.
20 th February, 2023 (Monday) to 8 th March, 2023 (Wednesday)	F.6 Second Mock Examination Please refer to January Letter to Parents School Circular No.140 (22-23) for details.
25 th February, 2023 (Saturday)	F.3 Talk on Senior Secondary Curriculum Please refer to School Circular No.150 (22-23) for details.

For enquiries, please contact our Vice-principal, Mr. Cheung Kin Keung.

● **Promotion Criteria (School Circular No.147 (22-23))**

The following are the promotion criteria for each form:

Promotion	Criteria
F.1 to F.2	Average mark must be 50 or above; Conduct grade must be C- or above.
F.2 to F.3	
F.3 to F.4	
F.4 to F.5*	Average mark must be 40 or above;
F.5 to F.6	Pass in Chinese, English, Mathematics, Citizenship and Social Development and one elective subject to be taken in HKDSE (40 marks or above, not including applied learning subjects); Conduct grade must be C- or above. (*Repeaters may not be able to take their original elective subjects.)

For students who cannot meet the above standards, the school may consider the students' academic results, discipline committee's comments, the number of students and the combination of subjects in deciding the promotion. For students who are diagnosed (by a social worker and EDB's representatives) to have learning difficulties, special examination arrangement will be considered on a case-by-case basis. For enquiries, please contact our Vice-principal, Mr. Cheung Kin Keung or our teacher, Mr. Fok Kin Shing.

● **Academic Enhancement Scheme for Elite Athletes (School Circular No.148 (22-23))**

In order to further enhance the academic performance of athletes and enable them to make suitable life planning, the Board of Directors of Tung Wah Group of Hospitals is allocating funds to our school to implement "Academic Enhancement Scheme for Elite Athletes". The main purpose of the scheme is to enhance students' abilities in Chinese, English and Mathematics, so that they can meet the requirements of the university's Elite Athletes Admission Scheme. For those who are eligible* to participate in the program (throughout the year), please contact our teacher, Mr. Fok Kin Shing.

*

Category A: Elite athletes

- Active Hong Kong team members
- Active members of the Hong Kong Youth Team

Category B: Potential athletes (subject to teachers' recommendation)

- Have the potential to be a member of the Hong Kong team
- Have the potential to be a member of the Hong Kong Youth Team
- Excellent athletes in the Hong Kong Schools Sports Federation

For enquiries, please contact our teacher, Mr. Fok Kin Shing.

Events for Particular Forms:

● **F.6 Post-examination Activities (School Circular No.151 (22-23))**

To better prepare our students for the HKDSE, a second Mock Examination will be held from 20th February to 8th March, 2023. All F.6 students are required to sit the examination. Please refer to January Letter to Parents School Circular No.140 (22-23) for details. The results of this examination will be submitted to JUPAS.

Date	Event	Details
20 th February to 8 th March, 2023	F.6 Mock Examination	F.6 students are not required to report to school if there is no examination on that day.
9 th March to 10 th March, 2023	F.6 students are not required to return to school	/
15 th March to 17 th March, 2023	F.6 checking of marked examination papers	F.6 students should attend classes according to the normal timetable. Marked examination papers will be distributed.
30 th June, 2023	F.6 students reports will be distributed	The student report cards will be distributed after the Graduation Ceremony.

F.6 students doing revision at the school library after the Mock Examination have to observe the following rules:

1. Students wearing tidy school uniform or P.E. uniform are allowed to enter the school by showing their student card, handbook or I.D. card at a specific period of time. Students who fail to do so will not be allowed to enter the school.
2. Students are required to sign on the in-and-out record and leave their student cards or handbooks to the janitor at the school entrance. They should do the same and take back their student cards or handbooks before leaving. (Students who show their HKID cards should also write down their HKID card no. [letter + first 3 no.] on the in-and-out record. The janitor will check their HKID cards.)
3. School Opening Hours:
Normal School Day: 9:00 a.m. - 6:30 p.m.;
Saturdays: 9:00 a.m. - 1:00 p.m.;
School Holidays: 9:00 a.m. - 3:00 p.m.

For enquiries, please contact our Vice-principal, Mr. Cheung Kin Keung or our teacher, Ms. Cheng Yuen Ming.

● **F.6 Graduation Ceremony (School Circular No.152 (22-23))**

The Graduation Ceremony for F.6 graduates will be held in the school hall on 30th June, 2023 (Friday). All F.6 graduates and their parents are cordially invited to take part in the ceremony. The time of the ceremony will be notified later. For enquiries, please contact our teachers, Mr. Hui Hong Kiu.

● **Refund of "eClass x PPS" Account for F.6 Students (School Circular No.153 (22-23))**

Since our school do not intend to collect fees through PPS in the coming months within this school year, parents can donate the remaining balance of student's account to the Parent-Teacher Association or get it back by cheque. Parents are required to choose your preference when signing the circular in eClass. If you choose to take the cheque, please also provide the name of payee.

For enquiries, please contact our Vice-principal, Mr. Ng Hon Kai.